



HHH Work Group Meeting Minutes

Date: 2/4/20

Locations: Best Self Corporate Training Room, 350 Orchard Park Road, West Seneca

Attendees:

Kirsten Vincent, Cheryl Krouse, Marcos Marques, Julie Weber, Nikki Carlberg, Laura, Fiorello, Deb Easley, Ryan Trubits, Erik Lantier, Sarah Utkin, Kim Backey, Joella Sweet, Gina Ward, Stephanie Oralndo, Amanda Honan, Krysta Broeker, Margaret Varga, Jessica Willett, Deanna Bunce

General Discussion:

Where are we with projects from 2019?

- Transportation
- HCBS Directory
- Centralized Referral
- Marketing
- Documentation
- Training Directory

What does the group want to focus on for 2020?

- Training Directory
 - OMH Roadshow
 - Hyatt Regency Buffalo, Two Fountain Plaza, Buffalo 14202
 - March 18 @ 9:30am- 1pm
- HCBS Directory
 - Who will compile? Maintain?
- Tracker (max 60 mi/ day/ per provider)
 - Advocacy- gather data for regional management/ reporting
 - Tracker #'s, lost revenue, track monthly? Perhaps a monthly track: revenue lost
 - Task Force (Marcie Colon) & Kirsten to follow up with the data around financial stability, mileage cap and that it's not realistic for rural regions
 - Recommendations for what should it be set at?
- Financial Stability/ Reimbursement Rates
- Training Survey

Breakout sessions:

- Policies/ Procedures- have policies to meet expectations. Discussion around what has to be included, share what we have, talk to other agencies to see if they are open to adopt?
- Provider Directory
 - Format is challenging, hard to navigate
 - Agency List offered per region?
- Intake Packet
- Advocacy to State through RPC
- Financial Stability- reimbursement rate
- Transportation Cap
 - Present directory- formatting barrier
 - What should we share?
 - Cap currently at 60 mi/ per day/ per provider
 - What should it be?
 - # on caseload, actual travel miles, recommendations for what it should be set at to take to the RPC regional meetings
 - 75 miles a better option?
- Eligibility Assessment
 - See who is due? Add date to face sheet on referral form?
 - Gina forwarded identified edits for Referral Form. **Completed on 2/21/20 by CK (RPC Coordinator), emailed back to Kirsten and Gina for review**

Discussion Regarding Meeting Structure:

- Bimonthly @ 9:30- 11:30am ideal for group. OP location works well for today's attendees. **CK secured 3 of 5 HHH meetings @ this location.**
- Large group (15 min)
- Small group discussion (30 min)
- Reconvene large group discussion (remainder of time)

Address Next Meeting:

- Workflow H1 to H9
- Workforce Group
 - Challenge- high turnover
 - Job availability
 - Job Board?
 - Venture Forth (\$2 million) grant
 - Recruiter/ peer/ training
 - Onsite training/ tech support
 - Get certified: CAN